

政府總部
發展局
工務科
香港添馬添美道 2 號
政府總部西翼



Works Branch
Development Bureau
Government Secretariat

West Wing, Central Government Offices,
2 Tim Mei Avenue, Tamar, Hong Kong

本局網址 Our Website: <http://www.devb.gov.hk>
本局檔號 Our Ref.: (03CA4) in DEVB(PS) 103/2544
來函檔號 Your Ref.: LT/20/0093 & LT/21/0011 -3

電話 Tel No.: 3509 8369

傳真 Fax No.: 2521 9682

By Registered Post

Contractor Ref. : RNBENG

28 January 2022

RNB Engineering Hong Kong Limited
5/F, Wearbest Building
Lower Tower
60-64 To Kwa Wan Road
To Kwa Wan
Kowloon

Dear Sir/ Madam,

**List of Approved Suppliers of Materials and
Specialist Contractors for Public Works**

I refer to your letters dated 31 December 2020 and 1 February 2021. I am pleased to inform you that your company has been admitted to the “**Burglar Alarm and Security Installation**” category on the captioned list.

Please note that you have to abide by all procedures laid down by this Bureau and its departments and refer to existing and future technical circulars and publications published from time to time. These circulars can be obtained from our website at <http://www.devb.gov.hk>.

For your easy reference, please note that the following documents are particularly important:

- (a) W.B. Technical Circular No. 26/2000;
- (b) W.B. Technical Circular No. 24/2001;
- (c) E.T.W.B. Technical Circular (W) No. 12/2003;
- (d) E.T.W.B. Technical Circular (W) Nos. 22/2003 and 22/2003A;
- (e) E.T.W.B. Technical Circular (W) No. 3/2007;

- (f) D.E.V.B. Technical Circular (W) No. 3/2007A;
- (g) D.E.V.B. Technical Circular (W) No. 3/2009;
- (h) D.E.V.B. Technical Circular (W) No. 8/2010;
- (i) D.E.V.B. Technical Circular (W) No. 4/2014 and 4/2014A;
- (j) D.E.V.B. Technical Circular (W) No. 7/2014;
- (k) D.E.V.B. Technical Circular (W) No. 7/2015;
- (l) D.E.V.B. Technical Circular (W) No. 3/2017;
- (m) D.E.V.B. Technical Circular (W) No. 4/2017;
- (n) D.E.V.B. Technical Circular (W) No. 7/2017;
- (o) D.E.V.B. Technical Circular (W) No. 6/2019;
- (p) D.E.V.B. Technical Circular (W) No. 1/2020;
- (q) Construction Site Safety Manual; and
- (r) Contractor Management Handbook (“CMH”).

Submission of Information Requirements

(A) Undertaking

Please be advised that companies, which belong to the same company group of your company or are related parties of your company, and have been admitted to the captioned list and/ or the List of Approved Contractors for Public Works (the Approved List) are each required to give an undertaking that only one company will submit a tender for a particular contract, irrespective of whether they are under the same works category. Failure to honour this undertaking will render all related tenders null and void, and regulating action will be taken for your failure in compliance with the Contractor Management Handbook.

I should therefore be grateful if you would provide me with the declarations and undertakings at **Annex A** from your company and each of the companies which belong to the same company group/ are related parties of your company, and have been included in the captioned list and/ or the Approved List on or before **28 February 2022**. If your company does not have holding-subsidary relationship and is not related party of any company currently on any of the aforementioned lists, please confirm accordingly by completing and returning to us the proforma at **Annex B**.

(B) Information of Senior Management

For communication and record purposes, we would like to upkeep record on your senior management, such as President, Chairman, Directors, Managing Director, Executive Director, or General Manager, etc. Please provide us with the names and post titles (both in English and Chinese) of these personnel on or before **28 February 2022** and keep me updated of their changes at all times.

(C) Updated Contractor Information

Furthermore, following the promulgation of the revised CMH, which took effect from 1 March 2021, contractors on the captioned list shall meet the revised requirements as stipulated in Appendix 3C of the revised CMH when tendering for a Government contract with tender invitation date falling on or after 1 March 2022. Such revised listing requirements include:

- (a) Management, where applicable (*General Notes item (1)II of Appendix 3C of the CMH*);
- (b) Staff Employment, where applicable (*General Notes item (1)III of Appendix 3C of the CMH*);
- (c) Safety, where applicable (*General Notes item (1)IV of Appendix 3C of the CMH*);
- (d) Integrity (*General Notes item (1)V of Appendix 3C of the CMH*);
and
- (e) Specific Technical Requirements, where applicable (*General Notes item (1)VI of Appendix 3C of the CMH*).

To facilitate your participation of tendering on or after 1 March 2022, please complete the prescribed form **RN/014A** and submit to us by **10 February 2022**. Respective Managing Department will conduct the assessment and inform you of the result in due course. The prescribed forms can be downloaded from the website of DEVB via the following link:

https://www.devb.gov.hk/en/construction_sector_matters/contractors/updated_contractor_information_prescribed_forms/index.html

Other Issues

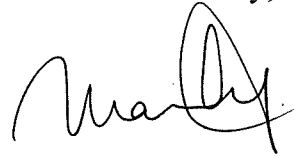
We would like to take this opportunity to remind you that you have to keep this Bureau informed of any material changes of your company which may affect your listing status in accordance with paragraph 1.1.7 of the Contractor Management Handbook.

Please provide for my record a copy of the Business Registration Certificate of your company whenever it is updated.

You are also required to submit your audited accounts annually and inform this Bureau (Attn: Finance Section) in writing immediately of any factor which might affect your qualified status. This Bureau reserves the right to review your qualified status in the light of any new information relevant to your qualification.

Finally, I sincerely hope that you would actively tender for Government works in future and try your best to perform well in Government works contracts if given the opportunities.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Mandy Chan', with a large, stylized initial 'M'.

(Miss Mandy CHAN)
for Secretary for Development

SC/HWC