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Works Branch  
Development Bureau  
Government Secretariat

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來函檔號 Your Ref.: LT/18/0032

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### By Registered Post

Contractor Ref. : RNBENG

25 January 2019

RNB Engineering Hong Kong Limited  
Flat 3C-E, 3/F,  
Skyline Tower,  
18 Tong Mi Road,  
Mongkok,  
Kowloon.

Dear Sirs,

### List of Approved Suppliers of Materials and Specialist Contractors for Public Works

I refer to your letter dated 25 May 2018 and am pleased to inform you that your company has been admitted to **Group II** on probation under the “**Fire Service Installation**” category on the captioned list.

Please note that you have to abide by all procedures laid down by this Bureau and its departments and refer to existing and future technical circulars and publications published from time to time. These circulars can be obtained from our website at <http://www.devb.gov.hk>.

For your easy reference, please note that the following documents are particularly important:

- (a) W.B. Technical Circular No. 26/2000;
- (b) W.B. Technical Circular No. 24/2001;
- (c) E.T.W.B. Technical Circular (W) No. 12/2003;
- (d) E.T.W.B. Technical Circular (W) Nos. 22/2003 and 22/2003A;
- (e) E.T.W.B. Technical Circular (W) No. 9/2005;

- (f) E.T.W.B. Technical Circular (W) No. 3/2007;
- (g) D.E.V.B. Technical Circular (W) No. 3/2007A;
- (h) D.E.V.B. Technical Circular (W) No. 3/2009;
- (i) D.E.V.B. Technical Circular (W) No. 4/2014 and 4/2014A;
- (j) D.E.V.B. Technical Circular (W) No. 7/2014;
- (k) D.E.V.B. Technical Circular (W) No. 8/2014;
- (l) D.E.V.B. Technical Circular (W) No. 7/2015;
- (m) D.E.V.B. Technical Circular (W) No. 3/2017;
- (n) D.E.V.B. Technical Circular (W) No. 4/2017;
- (o) D.E.V.B. Technical Circular (W) No. 7/2017;
- (p) Construction Site Safety Manual; and
- (q) Contractor Management Handbook – Revision B.

\_\_\_\_\_ In addition, a copy each of the following documents is enclosed for your information:

- (a) Letter circulated to the relevant contractors dated 10 April 2003; and
- (b) Letter circulated to the relevant contractors dated 9 January 2018.

Please be advised that companies which belong to the same company group and have been admitted to the captioned list and/ or the List of Approved Contractors for Public Works (the Approved List) are each required to give an undertaking that only one company will submit a tender for a particular contract, irrespective of whether they are under the same works category. Failure to honour this undertaking will render all related tenders null and void, and regulating action will be taken for your failure to comply with the Rules for Administration of the captioned list.

I should therefore be grateful if you would provide me with the declarations and undertakings at **Annex A** from your company and each of the companies which belong to the same company group and have been included in the captioned list and/ or the Approved List on or before **25 February 2019**. If your company does not have any holding-subsidiary relationship with any company currently on any of the aforementioned lists, please confirm accordingly by completing and returning to us the proforma at **Annex B**.

Please provide for my record a copy of the Business Registration Certificate of your company whenever it is updated.

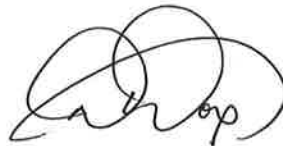
Additionally, we would like to upkeep record on your senior management, such as President, Chairman, Directors, Managing Director, Executive Director, or General Manager, etc. I should therefore be grateful if you would advise me of the names and post titles (both in English and Chinese) of these personnel on or before **25 February 2019** and keep me updated of their changes at all times.

You are also required to submit your audited accounts annually and inform this Bureau in writing immediately of any factor which might affect your qualified status. This Bureau reserves the right to review your qualified status in the light of any new information relevant to your qualification.

Please note that your application for admission to **Group II** under the **“Plumbing Installation”** category is being processed. I shall advise you of the outcome once available.

Finally, I sincerely hope that you would actively tender for Government works in future and try your best to perform well in Government works contracts if given the opportunities.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Wendy Wong', with a stylized flourish at the end.

(Ms Wendy WONG)  
for Secretary for Development

SC/WW